# army retirement ceremony script

army retirement ceremony script marks a significant milestone in the career of any service member, symbolizing years of dedication, sacrifice, and commitment to the nation. Crafting a thoughtful and respectful army retirement ceremony script is essential to honor the retiree's achievements and contributions effectively. This article explores the key components of an army retirement ceremony script, providing guidance on structure, tone, and content to create a memorable and dignified event. It will discuss essential elements such as opening remarks, speeches, award presentations, and closing statements, ensuring the script reflects military traditions and protocol. Additionally, the article offers practical tips for tailoring the script to suit various ranks and service durations. Whether for a formal battalion ceremony or an intimate gathering, understanding how to write a comprehensive army retirement ceremony script helps convey gratitude and respect appropriately. Below is an overview of the topics covered in this guide.

- Understanding the Purpose of an Army Retirement Ceremony Script
- Key Components of an Effective Retirement Ceremony Script
- Writing the Opening Remarks
- Incorporating Speeches and Testimonials
- Presenting Awards and Honors
- Closing the Ceremony with Impact
- Tips for Customizing the Script

# Understanding the Purpose of an Army Retirement Ceremony Script

An army retirement ceremony script serves as the blueprint for the event, guiding the sequence of activities and ensuring all protocol is observed. Its primary purpose is to honor the retiree's military career, recognize their accomplishments, and provide a formal farewell. The script helps maintain order during the ceremony, enabling smooth transitions between segments and clear communication to attendees. It also ensures that all key individuals, such as commanding officers and family members, have their roles defined. By carefully preparing the script, organizers can create an atmosphere of respect and celebration, highlighting the retiree's service and dedication to the Army.

# Key Components of an Effective Retirement Ceremony Script

A well-crafted army retirement ceremony script includes several essential components that collectively create a meaningful event. Each segment has a specific function and contributes to the overall tone and flow of the ceremony. The main components typically include:

- Opening Remarks: Introducing the ceremony and welcoming attendees.
- Reading of Orders: Official retirement orders are read aloud to formalize the transition.
- Speeches: Remarks from commanding officers, peers, and sometimes family members.
- Award Presentation: Presentation of medals, certificates, and tokens of appreciation.
- Retiree's Speech: An opportunity for the retiree to express gratitude and share reflections.
- Closing Statements: Final remarks and ceremonial closure.

Each of these parts should be carefully scripted to reflect the retiree's unique service record and the ceremony's tone, whether formal or more relaxed.

# Writing the Opening Remarks

The opening remarks set the tone for the entire retirement ceremony and should be crafted with professionalism and respect. Typically delivered by the master of ceremonies or a senior officer, these remarks welcome attendees, introduce the purpose of the event, and acknowledge the retiree's presence. It is important to mention the retiree's branch, rank, and years of service to establish context. The opening should be concise, warm, and dignified, providing a clear transition into the formal proceedings.

# Sample Opening Remarks

"Good afternoon, ladies and gentlemen. We are gathered here today to honor the distinguished career and dedication of [Rank and Name], who after [number] years of faithful service to the United States Army, is retiring. This ceremony is a tribute to their commitment, achievements, and the sacrifices made in defense of our nation."

# **Incorporating Speeches and Testimonials**

Speeches are a vital part of an army retirement ceremony script, offering personal insights and formal recognition. Typically, these speeches come from the retiree's commanding officer, teammates, and sometimes family or close friends. The content should highlight the retiree's contributions, leadership qualities, and impact on the unit and community. Testimonials add a personal touch, making the ceremony more heartfelt and memorable.

### **Guidelines for Speeches**

- Keep speeches respectful and focused on the retiree's military career.
- Include specific anecdotes or achievements to personalize the message.
- Maintain brevity to keep the ceremony engaging and on schedule.
- Practice beforehand to ensure smooth delivery.

# **Presenting Awards and Honors**

A significant portion of the retirement ceremony involves the presentation of awards, medals, and honors earned throughout the retiree's career. The script should clearly specify the sequence for these presentations, including the names and significance of the awards. This segment is often accompanied by a brief explanation of each award to inform attendees of its importance. Proper protocol should be observed, such as standing at attention and saluting where appropriate.

#### **Common Awards Presented at Retirement**

- Army Achievement Medal
- Meritorious Service Medal
- · Good Conduct Medal
- National Defense Service Medal

• Retirement Certificate or Plaque

# Closing the Ceremony with Impact

The closing portion of the army retirement ceremony script is crucial for providing a respectful and heartfelt conclusion. This section typically includes final remarks from the master of ceremonies or a senior officer, a formal salute or acknowledgment, and instructions for any post-ceremony events such as receptions. The closing should express gratitude to the retiree and encourage attendees to celebrate their achievements.

#### **Example Closing Statements**

"As we conclude today's ceremony, let us once again extend our deepest thanks to [Rank and Name] for their unwavering service to our country. May their retirement be filled with success, happiness, and well-deserved rest. Thank you all for joining us in honoring this remarkable soldier."

# Tips for Customizing the Script

Every army retirement ceremony is unique, and the script should reflect the retiree's individual journey and the preferences of the unit. Customization enhances the ceremony's emotional impact and relevance. Consider these tips when tailoring the script:

- Incorporate specific achievements, deployments, and milestones relevant to the retiree.
- Adjust the tone to suit the formality of the event and the retiree's personality.
- Include family acknowledgments to recognize their support during the retiree's service.

- Coordinate with the retiree to include any personal messages or reflections they wish to share.
- Ensure the script complies with military customs and traditions to maintain protocol.

By thoughtfully customizing the army retirement ceremony script, organizers can create a memorable and fitting tribute that honors a lifetime of service.

# Frequently Asked Questions

#### What are the key components of an army retirement ceremony script?

An army retirement ceremony script typically includes a welcome address, a summary of the retiree's military career, presentations of awards and honors, speeches by commanding officers and peers, the retiree's farewell speech, and closing remarks.

#### How can I personalize an army retirement ceremony script?

To personalize the script, include specific achievements, anecdotes, and experiences unique to the retiree's career. Mention memorable moments, contributions to the unit, and express gratitude for their service to make the ceremony more meaningful.

#### What is the appropriate tone for an army retirement ceremony script?

The tone should be respectful, celebratory, and heartfelt. It should honor the retiree's dedication and sacrifices while maintaining a formal military decorum. Adding light humor or personal stories can make it more engaging without losing respectfulness.

# Who usually delivers the speeches during an army retirement

#### ceremony?

Speeches are commonly delivered by the retiree's commanding officer, senior officers, peers, and sometimes family members. The retiree also typically gives a farewell speech reflecting on their service and future plans.

### How long should an army retirement ceremony script be?

An effective army retirement ceremony script usually lasts between 30 to 60 minutes. This allows enough time to cover all formalities, speeches, presentations, and the retiree's farewell without making the ceremony too lengthy or rushed.

#### **Additional Resources**

1. "Army Retirement Ceremony Script Guide: Honoring a Soldier's Journey"

This book offers a comprehensive template and step-by-step instructions for crafting meaningful retirement ceremony scripts. It emphasizes the importance of recognizing service achievements and personal sacrifices. Readers will find sample speeches, quotes, and ceremonial protocols to create memorable events.

2. "The Art of Military Farewells: Writing and Delivering Retirement Speeches"
Focused on the speech aspect of retirement ceremonies, this guide helps commanders, peers, and family members compose heartfelt and inspiring messages. It includes tips on tone, structure, and

personalization to ensure the words resonate with the retiring soldier and audience alike.

- 3. "Ceremonial Traditions in the U.S. Army: A Guide for Retirement Events"

  This book explores the rich traditions and customs observed during Army retirement ceremonies. It covers official protocols, the significance of various honors, and the roles of different participants, helping organizers uphold respect and formality during the event.
- 4. "Military Retirement: Planning and Executing a Memorable Ceremony"

A practical handbook for event planners and military personnel, detailing everything from scheduling to scriptwriting and guest coordination. It provides checklists and timelines to ensure no detail is overlooked, resulting in a smooth and dignified retirement celebration.

- 5. "Honoring Service: Inspirational Stories and Speeches for Army Retirements"

  This collection features real-life stories and sample speeches from various Army retirement ceremonies. It serves as a source of inspiration and guidance, illustrating how to celebrate a soldier's career with dignity and warmth.
- 6. "Leadership and Legacy: Crafting Meaningful Retirement Ceremonies in the Military"

  Focusing on the leadership aspect, this book discusses how retirement ceremonies can reinforce values and legacy within military units. It offers script ideas that highlight leadership lessons and the lasting impact of the retiring soldier's service.
- 7. "Scripts and Protocols for Military Retirement Ceremonies"

A detailed manual containing ready-to-use scripts and protocol guidelines for different types of military retirement ceremonies. It is designed to assist officers and ceremony coordinators in maintaining consistency and tradition while personalizing the event.

- 8. "From Soldier to Civilian: Transition and Tribute in Army Retirement Ceremonies"

  This book addresses the emotional and practical aspects of transitioning from military to civilian life, explored through the lens of retirement ceremonies. It includes advice on crafting messages that honor past service while looking forward to new beginnings.
- 9. "Celebrating Service: A Guide to Military Retirement Ceremony Etiquette and Speeches"

  Covering etiquette and speechwriting, this guide helps organizers and speakers navigate the formalities and emotional nuances of retirement ceremonies. It aims to ensure the event is respectful, engaging, and appropriately honors the retiree's contributions.

# **Army Retirement Ceremony Script**

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# Army Retirement Ceremony Script: Honoring a Lifetime of Service

Don't let a momentous occasion be marred by awkward silence or a poorly planned ceremony. Planning a retirement ceremony for an Army veteran is a significant undertaking. You want it to be respectful, meaningful, and a fitting tribute to their years of dedication. But juggling logistics, finding the right words, and ensuring a smooth, heartfelt event can feel overwhelming. Are you struggling to create a script that truly captures their legacy and honors their service? Do you fear forgetting important details or failing to properly acknowledge their contributions? This guide provides the tools and resources to create a truly memorable and impactful retirement ceremony.

This ebook, The Ultimate Guide to Army Retirement Ceremony Scripts: A Step-by-Step Planning Guide, by Captain (Ret.) Eleanor Vance, will equip you with everything you need.

#### Contents:

Introduction: Understanding the Importance of a Meaningful Ceremony

Chapter 1: Structuring Your Ceremony: From Arrival to Farewell

Chapter 2: Crafting the Perfect Speech: Honoring the Retiree's Achievements

Chapter 3: Incorporating Military Traditions and Protocol

Chapter 4: Essential Elements: Presentations, Awards, and Remembrances

Chapter 5: Sample Scripts & Adaptable Templates

Chapter 6: Managing Logistics and Coordinating Speakers

Chapter 7: Handling Potential Challenges and Contingencies

Conclusion: Celebrating a Lifetime of Service and Sacrifice

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# The Ultimate Guide to Army Retirement Ceremony Scripts: A Step-by-Step Planning Guide

# Introduction: Understanding the Importance of a Meaningful Ceremony

The retirement of an Army veteran marks not just the end of a career, but the culmination of years of unwavering commitment, sacrifice, and service to their country. A well-planned retirement ceremony isn't merely a formality; it's a powerful expression of gratitude, respect, and admiration. It provides a platform to publicly acknowledge their contributions, celebrate their achievements, and honor their unwavering dedication. A thoughtfully crafted ceremony can bring closure, provide a sense of accomplishment, and leave a lasting impression on the retiree and their loved ones. This guide will walk you through the process of creating a ceremony that truly reflects the significance of their service.

# Chapter 1: Structuring Your Ceremony: From Arrival to Farewell

A well-structured ceremony ensures a smooth and meaningful flow, keeping the audience engaged and the retiree feeling honored. This chapter will outline a suggested structure, adaptable to various contexts and preferences.

Arrival and Welcome: The ceremony begins with a formal welcome, introducing the retiree and setting the tone. Consider including a brief musical prelude or a slideshow of photos showcasing the retiree's career highlights.

Opening Remarks: A brief speech acknowledging the significance of the event and expressing gratitude for the retiree's service. This can be delivered by a senior officer, family member, or close friend.

Presentations and Awards: The formal presentation of retirement certificates, medals, and other awards should be conducted with precision and respect. Ensure you understand the correct protocol for presenting each award.

Speeches and Tributes: This is the heart of the ceremony. Include speeches from significant individuals who can share personal anecdotes and highlight the retiree's contributions and character. Keep speeches concise and heartfelt.

Remarks by the Retiree: The retiree should have an opportunity to express gratitude, reflect on their career, and share their future plans.

Farewell and Closing Remarks: The ceremony concludes with a formal farewell, expressing gratitude to everyone involved and wishing the retiree well in their retirement. A final musical piece or a group photograph can provide a fitting conclusion.

Reception: A post-ceremony reception provides a relaxed environment for guests to mingle, share memories, and offer their congratulations.

# Chapter 2: Crafting the Perfect Speech: Honoring the Retiree's

#### **Achievements**

A well-crafted speech should personalize the experience, making it relatable and emotionally resonant. Avoid clichés and generic statements. Instead, strive for authenticity by incorporating specific anecdotes and examples that showcase the retiree's dedication, leadership, and impact.

Research and Preparation: Thoroughly research the retiree's career, focusing on significant achievements, notable deployments, and any exceptional acts of service. Gather anecdotes and quotes from colleagues, superiors, and subordinates to build a compelling narrative. Structure and Content: The speech should have a clear structure, opening with a compelling introduction, moving through key highlights of the retiree's career, and concluding with heartfelt wishes for their future.

Tone and Style: Maintain a respectful and appreciative tone. While acknowledging achievements, also incorporate elements of humor and personal reflection where appropriate, keeping the audience engaged and emotions high.

Delivery and Practice: Practice the speech thoroughly to ensure a confident and smooth delivery. Maintain eye contact with the audience, and speak with clarity and sincerity.

# **Chapter 3: Incorporating Military Traditions and Protocol**

Adhering to military traditions and protocols adds an element of formality and respect to the ceremony. This section covers key aspects to ensure a flawless execution:

Uniform and Dress Code: Ensure that all attendees, especially speakers and those presenting awards, adhere to appropriate military dress regulations. This demonstrates respect for the occasion and the retiree's service.

Flag Ceremony: Incorporating a flag ceremony, such as the retiring of a flag or the presentation of a folded flag, adds a poignant touch to the event. Consult military protocol for proper flag handling. Military Honors: Depending on the retiree's rank and achievements, military honors, such as a gun salute or a bugle call (Taps), may be included to add a symbolic touch to the ceremony. Order of Events: Ensure all elements of the ceremony are sequenced according to appropriate protocol. This ensures a professional and respectful atmosphere.

# Chapter 4: Essential Elements: Presentations, Awards, and Remembrances

This chapter focuses on the specific elements of the ceremony:

Retirement Certificate Presentation: This is the official acknowledgment of the retiree's retirement from the Army. The presentation should be conducted with dignity and formality. Medal and Award Presentations: This is an opportunity to recognize specific achievements and contributions made throughout the retiree's career. Ensure accurate presentation of all awards and medals.

Photo Displays and Mementos: Create a slideshow or display of photos showcasing the retiree's career and personal life, adding a visual and emotional element to the celebration. Consider collecting mementos from fellow soldiers to create a lasting keepsake.

Guest Book: Provide a guest book for attendees to share messages of congratulations and gratitude, creating a cherished memento for the retiree.

### Chapter 5: Sample Scripts & Adaptable Templates

This chapter offers sample scripts for various situations, providing a starting point for crafting your unique ceremony. These templates can be adapted to fit the specific circumstances and personality of the retiree.

### **Chapter 6: Managing Logistics and Coordinating Speakers**

This chapter tackles the practical aspects of planning:

Venue Selection: Choosing the right venue – from a formal military base to a more intimate location – is crucial for creating the desired atmosphere.

Guest List Management: Creating a comprehensive guest list, managing RSVPs, and coordinating seating arrangements are essential for a smooth event.

Speaker Coordination: Communicate clearly with speakers about the event's structure, their allotted time, and the desired tone of their speeches.

Catering and Refreshments: Arranging catering or refreshments contributes to a welcoming and celebratory atmosphere.

# **Chapter 7: Handling Potential Challenges and Contingencies**

This chapter addresses potential issues:

Unexpected Delays: Have a contingency plan in place for unforeseen circumstances, such as late arrivals or technical difficulties.

Emotional Moments: Be prepared for emotional moments and have tissues readily available.

Protocol Variations: Understanding the variations in military protocol based on rank and branch is essential for a successful ceremony.

# Conclusion: Celebrating a Lifetime of Service and Sacrifice

This book aims to guide you through the creation of a truly meaningful and impactful retirement ceremony for an Army veteran, honoring their legacy and celebrating their service.

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#### **FAQs**

- 1. What if the retiree doesn't want a formal ceremony? Adapt the script and elements to reflect their wishes perhaps a smaller, informal gathering with close friends and family.
- 2. How long should the ceremony be? Aim for a ceremony that's both meaningful and respectful of the attendees' time; typically 60-90 minutes.
- 3. Who should deliver the main speech? A close friend, family member, or a superior officer who can speak to the retiree's character and achievements is ideal.
- 4. What if I don't know the retiree's military history well? Thoroughly research their career, using official records and speaking with colleagues or supervisors.
- 5. How can I incorporate personal touches into the ceremony? Include photos, music, or anecdotes that reflect the retiree's personality and interests.
- 6. What's the appropriate dress code? Military dress uniform for speakers and attendees is generally preferred; check with the retiree for their preferences.
- 7. What if there's a technical malfunction during the ceremony? Have a backup plan in place (e.g., printed speeches, alternative music).
- 8. How do I handle emotional moments during the ceremony? Be sensitive and supportive. Have tissues available and allow time for reflection.
- 9. How can I ensure the ceremony stays respectful and appropriate? Carefully review the script and ensure all elements adhere to military protocol and etiquette.

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#### **Related Articles:**

- 1. Planning a Military Retirement Party: This article delves into planning a celebratory party following the formal ceremony.
- 2. Military Retirement Gifts: The Ultimate Guide: This article offers ideas for thoughtful and meaningful gifts for the retiree.
- 3. Writing a Eulogy for a Veteran: This article provides guidance on writing a respectful eulogy for a veteran who has passed away.
- 4. Understanding Military Ranks and Insignia: This article explains military rank structure and insignia for better ceremony organization.
- 5. Creating a Military Retirement Slideshow: This article offers tips and resources for creating a memorable visual presentation.
- 6. Military Etiquette and Protocol: This article explains proper military etiquette and protocols relevant to the ceremony.
- 7. Choosing the Right Venue for a Military Retirement Ceremony: This article examines various venues and factors to consider when making a selection.
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- 9. Handling Difficult Situations at a Military Retirement Ceremony: This article provides strategies

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discovers the foreign world of Alabama: the coldness of its strangers, the dullness of its food, the strange shape of its landscape, and the strength of her very own family. This is the moving story of one girl's year of change, dreams, grief, and healing as she journeys from one country to another, one life to the next.

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common sense that will enable guests to enjoy themselves completely. If this is accomplished, an event is truly successful.

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army retirement ceremony script: U.S. Marines In Vietnam: The Advisory And Combat Assistance Era, 1954-1964 Capt. Robert H. Whitlow, 2016-08-09 This is the first of a series of chronological histories prepared by the Marine Corps History and Museums Division to cover the entire span of Marine Corps involvement in the Vietnam conflict. This particular volume covers a relatively obscure chapter in U.S. Marine Corps history—the activities of Marines in Vietnam between 1954 and 1964. The narrative traces the evolution of those activities from a one-man advisory operation at the conclusion of the French-Indochina War in 1954 to the advisory and combat support activities of some 700 Marines at the end of 1964. As the introductory volume for the series this account has an important secondary objective: to establish a geographical, political, and military foundation upon which the subsequent histories can be developed.

**army retirement ceremony script: Joint Ethics Regulation (JER).** United States. Department of Defense, 1997

army retirement ceremony script: The Insurgents Fred Kaplan, 2013-01-02 A finalist for the Pulitzer Prize The inside story of the small group of soldier-scholars who—against fierce resistance from within their own ranks—changed the way the Pentagon does business and the American military fights wars. The Insurgents is the inside story of the small group of soldier-scholars, led by General David Petraeus, who plotted to revolutionize one of the largest, oldest, and most hidebound institutions—the United States military. Their aim was to build a new Army that could fight the new kind of war in the post-Cold War age: not massive wars on vast battlefields, but "small wars" in cities and villages, against insurgents and terrorists. These would be wars not only of fighting but of "nation building," often not of necessity but of choice. Based on secret documents, private emails, and interviews with more than one hundred key characters, including Petraeus, the tale unfolds against the backdrop of the wars against insurgents in Iraq and Afghanistan. But the main insurgency is the one mounted at home by ambitious, self-consciously intellectual officers—Petraeus, John Nagl, H. R. McMaster, and others—many of them classmates or colleagues in West Point's Social Science Department who rose through the ranks, seized with an idea of how to fight these wars better. Amid the crisis, they forged a community (some of them called it a cabal or mafia) and adapted their enemies' techniques to overhaul the culture and institutions of their own Army. Fred Kaplan describes how these men and women maneuvered the idea through the bureaucracy and made it official policy. This is a story of power, politics, ideas, and personalities—and how they converged to reshape the twenty-first-century American military. But it is also a cautionary tale about how creative doctrine can harden into dogma, how smart strategists—today's "best and brightest"—can win the battles at home but not the wars abroad. Petraeus and his fellow insurgents made the US military more adaptive to the conflicts of the modern era, but they also created the tools—and made it more tempting—for political leaders to wade into wars that they would be wise to avoid.

**army retirement ceremony script:** *U.S. Marines In Vietnam: Fighting The North Vietnamese,* 1967 Maj. Gary L. Telfer, Lt.-Col. Lane Rogers, Dr. V. Keith Fleming Jr., 2016-08-09 This is the fourth volume in an operational and chronological series covering the U.S. Marine Corps' participation in the Vietnam War. This volume details the change in focus of the III Marine Amphibious Force (III MAF), which fought in South Vietnam's northernmost corps area, I Corps.

This volume, like its predecessors, concentrates on the ground war in I Corps and III MAF's perspective of the Vietnam War as an entity. It also covers the Marine Corps participation in the advisory effort, the operations of the two Special Landing Forces of the U.S. Navy's Seventh Fleet, and the services of Marines with the staff of the U.S. Military Assistance Command, Vietnam. There are additional chapters on supporting arms and logistics, and a discussion of the Marine role in Vietnam in relation to the overall American effort.

army retirement ceremony script: Khobar Towers: Tragedy and Response Perry D. Jamieson, 2008 This account of the Khobar Towers bombing tells the story of the horrific attack and the magnificent response of airmen doing their duty under nearly impossible circumstances. None of them view their actions as heroic, yet the reader will marvel at their calm professionalism. All of them say it was just their job, but the reader will wonder how they could be so well trained to act almost instinctively to do the right thing at the right time. None of them would see their actions as selfless, yet countless numbers refused medical attention until the more seriously injured got treatment. Throughout this book, the themes of duty, commitment, and devotion to comrades resoundingly underscore the notion that America's brightest, bravest, and best wear her uniforms in service to the nation. This book is more than heroic actions, though, for there is also controversy. Were commanders responsible for not adequately protecting their people? What should one make of the several conflicting investigations following the attack? Dr. Jamieson has not shied away from these difficult questions, and others, but has discussed them and other controversial judgments in a straightforward and dispassionate way that will bring them into focus for everyone. It is clear from this book that there is a larger issue than just the response to the bombing. It is the issue of the example set by America's airmen. Future airmen who read this book will be stronger and will stand on the shoulders of those who suffered and those who made the ultimate sacrifice.

**army retirement ceremony script:** Warfighting Department of the Navy, U.S. Marine Corps, 2018-10 The manual describes the general strategy for the U.S. Marines but it is beneficial for not only every Marine to read but concepts on leadership can be gathered to lead a business to a family. If you want to see what make Marines so effective this book is a good place to start.

army retirement ceremony script: Memoirs of My Services in the World War, 1917-1918 George Catlett Marshall, 1976 George C. Marshall was an American military leader, Chief of Staff of the Army, Secretary of State, and the third Secretary of Defense. Once noted as the organizer of victory by Winston Churchill for his leadership of the Allied victory in World War II, Marshall served as the United States Army Chief of Staff during the war and as the chief military adviser to President Franklin D. Roosevelt. As Secretary of State, his name was given to the Marshall Plan, for which he was awarded the Nobel Peace Prize in 1953. He drafted this manuscript while he was in Washington, D.C., between 1919 and 1924 as aide-de-camp to General of the Armies John J. Pershing. However, given the growing bitterness of the memoirs wars of the period he decided against publication, and the draft sat unused until the 1970s when Marshall's step-daughter and her husband decided to publish it.

army retirement ceremony script: Commissioned Officers, 1964

army retirement ceremony script: Ask a Manager Alison Green, 2018-05-01 From the creator of the popular website Ask a Manager and New York's work-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called "the Dear Abby of the work world." Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit "reply all" • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager "A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that

you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work."—Booklist (starred review) "The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience."—Library Journal (starred review) "I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor."—Robert Sutton, Stanford professor and author of The No Asshole Rule and The Asshole Survival Guide "Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way."—Erin Lowry, author of Broke Millennial: Stop Scraping By and Get Your Financial Life Together

army retirement ceremony script: Company Command John G. Meyer, 1996 A Dutch-Uncle approach to advising those who assume first command. Written by an Army officer primarily for Army company commanders, the book contains information, suggestions, & insights applicable to other services. A ready reference for the company commander. Identifies tasks to complete & how to set new directions for the company; inspires confidence to command with authority. Includes chapters on military justice & administrative law matters. Comprehensive do's & don'ts of a winning command philosophy.

army retirement ceremony script: Common Worship: Times and Seasons President's Edition Common Worship, 2013-07-15 This revised, expanded edition of the Common Worship President's Edition contains everything to celebrate Holy Communion Order One throughout the church year. It combines relevant material from the original President's Edition with Eucharistic material from Times and Seasons, Festivals and Pastoral Services, and the Additional Collects.

army retirement ceremony script: Frozen Chosin: U.S. Marines At The Changjin Reservoir [Illustrated Edition] Brigadier General Edwin H. Simmons, 2015-11-06 Includes more than 40 maps, plans and illustrations. This volume in the official History of the Marine Corps chronicles the part played by United States Marines in the Chosin Reservoir Campaign. The race to the Yalu was on. General of the Army Douglas MacArthur's strategic triumph at Inchon and the subsequent breakout of the U.S. Eighth Army from the Pusan Perimeter and the recapture of Seoul had changed the direction of the war. Only the finishing touches needed to be done to complete the destruction of the North Korean People's Army. Moving up the east coast was the independent X Corps, commanded by Major General Edward M. Almond, USA. The 1st Marine Division, under Major General Oliver P. Smith, was part of X Corps and had been so since the 15 September 1950 landing at Inchon. After Seoul the 1st Marine Division had reloaded into its amphibious ships and had swung around the Korean peninsula to land at Wonsan on the east coast. The landing on 26 October 1950 met no opposition; the port had been taken from the land side by the resurgent South Korean army. The date was General Smith's 57th birthday, but he let it pass unnoticed. Two days later he ordered Colonel Homer L. Litzenberg, Jr., 47, to move his 7th Marine Regimental Combat Team north from Wonsan to Hamhung. Smith was then to prepare for an advance to the Manchurian border, 135 miles distant. And so began one of the Marine Corps' greatest battles—or, as the Corps would call it, the "Chosin Reservoir Campaign." The Marines called it the "Chosin" Reservoir because that is what their Japanese-based maps called it. The South Koreans, nationalistic sensibilities disturbed, preferred—and, indeed, would come to insist—that it be called the "Changjin" Reservoir.

army retirement ceremony script: Psychological Operations Frank L. Goldstein, Benjamin F. Findley, 1996 This anthology serves as a fundamental guide to PSYOP philosophy, concepts, principles, issues, and thought for both those new to, and those experienced in, the PSYOP field and PSYOP applications. It clarifies the value of PSYOP as a cost-effective weapon and incorporates it as a psychological instrument of U.S. military and political power, especially given our present budgetary constraints. Presents diverse articles that portray the value of the planned use of human actions to influence perceptions, public opinion, attitudes, and behaviors so that PSYOP victories can be achieved in war and in peace.

army retirement ceremony script: American Nursing Vern L. Bullough, RN, PhD, FAAN, Lilli Sentz, MLS, 2004-01-01 From the frontier to the university, this exciting collection traces the development of the nursing profession through the biographies of individual nurses since 1925 that helped to create its unique history. Among the notable nurses featured in this volume are Faye Abdellah, Virginia Henderson, Margaret Kerr, Thelma Schorr, and many more.

army retirement ceremony script: <u>Inaugural Presidential Address</u> Obama Barack, 2016-06-23 Unlike some other reproductions of classic texts (1) We have not used OCR(Optical Character Recognition), as this leads to bad quality books with introduced typos. (2) In books where there are images such as portraits, maps, sketches etc We have endeavoured to keep the quality of these images, so they represent accurately the original artefact. Although occasionally there may be certain imperfections with these old texts, we feel they deserve to be made available for future generations to enjoy.

**army retirement ceremony script:** <u>Corporate Celebration</u> Terrence E. Deal, M. K. Key, 1998-06-06 How ceremonies can be used to build relationships, relieve tension, level the hierarchy, create excitement, transform losses into gains, and provide access to life's deeper lessons.--Cover.

army retirement ceremony script: Epitoma Rei Militaris Flavius Vegetius Renatus, Karl Lang, 2022-10-27 This work has been selected by scholars as being culturally important, and is part of the knowledge base of civilization as we know it. This work is in the public domain in the United States of America, and possibly other nations. Within the United States, you may freely copy and distribute this work, as no entity (individual or corporate) has a copyright on the body of the work. Scholars believe, and we concur, that this work is important enough to be preserved, reproduced, and made generally available to the public. We appreciate your support of the preservation process, and thank you for being an important part of keeping this knowledge alive and relevant.

army retirement ceremony script: Inside the Cold War Chris Adams, 2004-12-01 General Adams reflects on his experiences in the cold war, during which he served in both manned bombers and missile silos. He tells stories of famous and not-so-famous cold warriors, including some from the US Navy. Some stories are humorous; some stories are tragic. Having traveled extensively in Russia and some former Soviet Union states after retirement, General Adams tells us about his former adversaries, the Soviet cold warriors. In the process, he leaves no doubt about his respect for all who served so valiantly in the strategic triad—the strategic command, the ICBM force, and the submarine Navy.

army retirement ceremony script: Medal of Honor Roy P. Benavidez, 1999-10 This powerful story tells of one man's fight against bigotry, paralysis, and his war enemy that led to the Medal of Honor. From migrant farm-worker and middle school dropout to recipient of his country's highest award for bravery, Roy Benavidez demonstrated the courage and fortitude of an American hero. The half-Yaqui Indian, half-Mexican orphan fought his way out of the bigotry of South Texas to serve with the Army's elite - the Airborne and the Special Forces. In February 1981, President Reagan awarded him the Medal of Honor.

**army retirement ceremony script:** *Dr. Babasaheb Ambedkar, Writings and Speeches* Bhimrao Ramji Ambedkar, 1995

army retirement ceremony script: Soldier Extraordinaire Alfred E. Cornebise, 2019 Soldier Extraordinaire explores the colorful life and varied accomplishments of Brig. Gen. Frank Pinkie Dorn, an unusual player on the world stage during the 1920s and beyond World War II. Over the course of his 30-year Army career, Dorn manifested probing observations and analyses especially of Asia. He produced writings on subjects ranging from Philippine native tribes to Peking's Forbidden City and the origins of the Sino-Japanese War that began in 1937. Following the end of World War II, he was closely involved in Gen. Douglas MacArthur's brilliant occupation and pacification of Japan. Beyond his military successes, Dorn created world-class art, enjoyed cooking and writing cookbooks, was renowned for his cartography skills, and relished opportunities to comment on the frequent maelstroms and interplay of relevant personalities on social and military scenes.--Provided by publisher.

army retirement ceremony script: <u>Investigating Iwo</u> Breanne Robertson, 2019 Investigating Iwo encourages us to explore the connection between American visual culture and World War II, particularly how the image inspired Marines, servicemembers, and civilians to carry on with the war and to remember those who made the ultimate sacrifice to ensure victory over the Axis Powers. Chapters shed light on the processes through which history becomes memory and gains meaning over time. The contributors ask only that we be willing to take a closer look, to remain open to new perspectives that can deepen our understanding of familiar topics related to the flag raising, including Rosenthal's famous picture, that continue to mean so much to us today--

army retirement ceremony script: Marine Corps Band Manual Department of the Navy, 2013-09-21 Military history has established that musical units are an integral part of the Marine Corps (Appendix A). Marine Corps Bands are an important stimulus to morale and esprit de corps and provide the Commanding General, and the unit, a vital link to ceremonial traditions. In combat, musical units continue musical functions and augment security on a temporary basis during periods of heightened combat intensity when use of the band in its primary role is impractical.

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