

eclinicalworks training modules

eclinicalworks training modules are essential tools designed to equip healthcare professionals and administrative staff with the knowledge and skills required to effectively use the eClinicalWorks electronic health record (EHR) system. These modules cover a wide range of topics tailored to different user roles, including clinical documentation, practice management, billing, and reporting functions. By engaging with comprehensive training materials, users can maximize the benefits of eClinicalWorks, improving patient care, operational efficiency, and regulatory compliance. This article provides an in-depth exploration of the eClinicalWorks training modules, detailing their structure, content, delivery methods, and the advantages they offer to medical practices of all sizes. Furthermore, it discusses how these training resources support seamless implementation and ongoing system optimization.

- Overview of eClinicalWorks Training Modules
- Key Components of Training Modules
- Delivery Methods for eClinicalWorks Training
- Benefits of Utilizing eClinicalWorks Training Modules
- Best Practices for Effective Training

Overview of eClinicalWorks Training Modules

eClinicalWorks training modules are systematically developed educational resources focused on familiarizing users with the functionalities of the eClinicalWorks EHR platform. These modules are designed to cater to diverse healthcare roles such as physicians, nurses, medical assistants, coders, and administrative personnel. The content addresses the core features of the system while also highlighting advanced tools to enhance workflow efficiency.

Typically, the modules are structured in a progressive format, starting from basic navigation and moving towards more complex functionalities like population health management and reporting analytics. This tiered approach ensures that users build a solid foundation before tackling specialized topics. The training content is regularly updated to reflect software upgrades, regulatory changes, and industry best practices.

Purpose and Target Audience

The primary purpose of eClinicalWorks training modules is to ensure that healthcare providers and staff can confidently operate the EHR system to improve clinical documentation accuracy and practice management. The training addresses various user categories, including:

- Clinical staff responsible for patient care documentation

- Billing and coding professionals managing claims and reimbursements
- Practice managers overseeing administrative workflows and compliance
- IT personnel supporting system implementation and troubleshooting

Module Customization and Scalability

One of the notable features of eClinicalWorks training modules is their adaptability to different practice sizes and specialties. The modules can be customized to align with the specific needs of small clinics, large healthcare organizations, or specialty practices such as pediatrics, cardiology, or dermatology. This customization ensures that the training remains relevant and practical for the end users.

Key Components of Training Modules

The eClinicalWorks training modules consist of several core components designed to comprehensively cover the functionalities of the EHR system. These components include clinical workflows, administrative tasks, compliance protocols, and data analytics.

Clinical Documentation and Workflow

This component focuses on teaching users how to efficiently document patient encounters, manage clinical notes, and utilize templates for various specialties. It covers features such as electronic prescribing (eRx), allergy and medication management, lab integration, and patient portal usage. Proper training in clinical documentation minimizes errors and enhances the quality of patient care.

Practice Management and Billing

Modules under this component address scheduling, patient registration, insurance verification, and billing processes. Users learn how to manage claims submission, track reimbursements, and handle denials. Understanding the billing workflow within eClinicalWorks helps practices optimize revenue cycles and maintain financial health.

Reporting and Analytics

This section trains users on generating and interpreting reports related to clinical performance, patient outcomes, and regulatory compliance. It includes instruction on quality measures such as Meaningful Use and MACRA, empowering practices to meet federal requirements and improve care delivery through data-driven insights.

Regulatory Compliance and Security

Ensuring compliance with HIPAA and other healthcare regulations is a critical part of eClinicalWorks training modules. This area educates users on data privacy, security protocols, and audit processes to safeguard patient information and maintain legal standards.

Delivery Methods for eClinicalWorks Training

To accommodate various learning preferences and operational demands, eClinicalWorks training modules are available through multiple delivery methods. These flexible options support both individual and group training sessions, facilitating widespread adoption across healthcare organizations.

Online Self-Paced Training

Self-paced eLearning courses allow users to access training materials anytime and progress at their own speed. This format typically includes video tutorials, interactive quizzes, and downloadable resources to reinforce learning. Online training is ideal for busy professionals needing flexible scheduling.

Instructor-Led Virtual Sessions

Live virtual training sessions conducted by certified instructors provide real-time interaction and personalized guidance. These sessions enable participants to ask questions and engage in practical exercises, enhancing comprehension and retention.

Onsite Training Workshops

For organizations preferring hands-on, face-to-face instruction, onsite workshops are available. These sessions are conducted at the practice location and tailored to the specific workflows and challenges of the facility. Onsite training promotes team collaboration and immediate feedback.

Supplemental Resources and Support

In addition to formal training, eClinicalWorks offers supplementary materials such as user manuals, FAQs, and a dedicated support portal. These resources provide ongoing assistance, ensuring users have access to the latest information and troubleshooting guidance.

Benefits of Utilizing eClinicalWorks Training Modules

Implementing eClinicalWorks training modules delivers numerous advantages that directly impact the efficiency, accuracy, and regulatory compliance of healthcare practices. These benefits contribute to enhanced patient care and improved organizational performance.

Improved User Proficiency and Confidence

Structured training ensures that all users develop a thorough understanding of the EHR system, reducing errors and increasing operational efficiency. Proficient users are more confident in utilizing advanced features, which maximizes the technology's value.

Enhanced Patient Care and Documentation Quality

Effective training leads to accurate and comprehensive clinical documentation, supporting better clinical decision-making and continuity of care. Accurate records also facilitate better communication among healthcare providers.

Streamlined Practice Management and Revenue Cycle

Training in administrative and billing functions helps practices optimize scheduling, claims processing, and reimbursement tracking. This streamlining reduces delays and denials, positively impacting financial outcomes.

Regulatory Compliance and Risk Mitigation

By understanding compliance requirements and security protocols, practices reduce the risk of data breaches and penalties. Training modules keep users informed of regulatory changes and best practices.

Best Practices for Effective Training

To maximize the impact of eClinicalWorks training modules, healthcare organizations should adopt strategic approaches that promote engagement, retention, and practical application of knowledge.

Assess Training Needs and Customize Content

Conducting a needs assessment helps identify knowledge gaps and tailor training modules accordingly. Customization ensures relevance and addresses specific challenges faced by the practice.

Encourage Hands-On Practice

Incorporating practical exercises and simulations allows users to apply theoretical knowledge in a controlled environment. Hands-on practice reinforces learning and builds confidence.

Provide Continuous Learning Opportunities

Ongoing education through refresher courses, updates on new features, and access to support resources helps maintain proficiency and adapt to system upgrades.

Foster a Supportive Learning Environment

Encouraging collaboration, mentorship, and open communication during training sessions enhances user engagement and accelerates the learning curve.

Monitor Progress and Evaluate Outcomes

Tracking training completion and assessing user performance helps identify areas for improvement and measure the effectiveness of the training program.

Frequently Asked Questions

What are eClinicalWorks training modules?

eClinicalWorks training modules are structured educational resources designed to help users learn how to effectively use the eClinicalWorks Electronic Health Record (EHR) system, covering various functionalities and workflows.

Where can I find official eClinicalWorks training modules?

Official eClinicalWorks training modules can be accessed through the eClinicalWorks Learning Center or the eClinicalWorks customer portal, which provides comprehensive tutorials, videos, and documentation.

Are eClinicalWorks training modules suitable for beginners?

Yes, eClinicalWorks training modules are designed for users of all skill levels, including beginners, with step-by-step instructions and foundational courses to help new users get started.

Do eClinicalWorks training modules cover clinical documentation?

Yes, many eClinicalWorks training modules focus on clinical documentation, teaching users how to efficiently enter patient data, use templates, and manage electronic charts within the system.

Can eClinicalWorks training modules help with billing and coding?

Absolutely, there are specific training modules that address billing, coding, and revenue cycle

management to ensure users can accurately process claims and optimize practice revenue.

Are there any certification programs associated with eClinicalWorks training modules?

Yes, eClinicalWorks offers certification programs for users who complete certain training modules and pass examinations, validating their proficiency in using the EHR system.

How often are eClinicalWorks training modules updated?

eClinicalWorks regularly updates its training modules to reflect software enhancements, regulatory changes, and new features to ensure users have access to the most current information.

Can eClinicalWorks training modules be accessed remotely or on-demand?

Yes, most eClinicalWorks training modules are available online and can be accessed remotely and on-demand, allowing users to learn at their own pace and convenience.

Additional Resources

1. Mastering eClinicalWorks: A Comprehensive Training Guide

This book offers a step-by-step walkthrough of eClinicalWorks software, designed for beginners and experienced users alike. It covers essential modules such as patient scheduling, electronic health records (EHR), and billing processes. Readers will gain practical insights through real-world examples and hands-on exercises to improve clinical workflow efficiency.

2. eClinicalWorks EHR Fundamentals: Training for Healthcare Professionals

Focused on the fundamentals of electronic health records within eClinicalWorks, this book explains how to navigate patient charts, document clinical notes, and manage lab results. It emphasizes compliance with healthcare regulations and best practices for data security. Ideal for medical staff aiming to streamline patient care documentation.

3. Advanced eClinicalWorks Reporting and Analytics

This title dives deep into the reporting capabilities of eClinicalWorks, teaching users how to generate custom reports and analyze clinical data. It includes tutorials on using dashboards, quality metrics, and population health management tools. Perfect for practice managers and clinicians interested in data-driven decision-making.

4. Optimizing eClinicalWorks Scheduling and Patient Flow

A practical guide to mastering the scheduling module of eClinicalWorks, this book addresses appointment setting, resource allocation, and patient communication. It provides tips for reducing no-shows and improving office efficiency. The strategies shared help medical offices enhance patient experience and operational productivity.

5. Billing and Coding with eClinicalWorks: Training Essentials

This book focuses on the billing and coding functions within eClinicalWorks, aimed at medical billers and coders. It explains insurance claim submission, payment processing, and error resolution.

Readers will learn how to maximize revenue cycle management through accurate coding and system utilization.

6. eClinicalWorks Population Health Management Training

Designed for healthcare providers implementing population health initiatives, this title covers the tools available in eClinicalWorks for managing patient populations. It includes guidance on risk stratification, care gap identification, and preventive care tracking. The book supports improving patient outcomes through effective use of technology.

7. Clinical Documentation Improvement Using eClinicalWorks

This resource helps clinicians enhance the quality and accuracy of their documentation within eClinicalWorks. It discusses templates, voice recognition, and best practices for capturing comprehensive patient information. The book aims to improve clinical communication and support better coding and billing.

8. eClinicalWorks Patient Portal: Training for Enhanced Patient Engagement

Focusing on the patient portal module, this book trains healthcare staff to educate patients on using the portal for appointment requests, messaging, and accessing health information. It highlights strategies to increase portal adoption and improve patient-provider communication. This guide is essential for practices aiming to boost patient engagement.

9. Implementing eClinicalWorks: A Project Manager's Handbook

This book is geared towards project managers overseeing the deployment of eClinicalWorks in healthcare settings. It covers planning, training coordination, change management, and troubleshooting common implementation challenges. Readers will find tools and templates to ensure a smooth transition and user adoption.

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eClinicalWorks Training Modules: Master the System, Maximize Your Practice Efficiency

Are you drowning in eClinicalWorks? Feeling overwhelmed by its complexity and struggling to unlock its full potential? Are you wasting valuable time on inefficient workflows, leading to frustration and impacting patient care? You're not alone. Many healthcare professionals find eClinicalWorks a challenging system to master. This comprehensive training guide is designed to transform your experience, turning frustration into efficiency and empowering you to leverage eClinicalWorks to its fullest capacity.

This ebook, "eClinicalWorks Mastery: A Practical Guide," will equip you with the knowledge and skills to conquer eClinicalWorks and streamline your practice.

Contents:

Introduction: Understanding eClinicalWorks' architecture and its core functionalities.

Module 1: Navigating the Interface: Mastering the dashboard, menus, and key features.

Module 2: Patient Management: Efficiently adding, updating, and managing patient records.

Module 3: Appointment Scheduling & Management: Optimizing scheduling, minimizing no-shows, and managing appointment conflicts.

Module 4: Electronic Health Records (EHR) Documentation: Accurate and efficient charting, using templates, and complying with regulatory standards.

Module 5: Billing and Coding: Streamlining billing processes, understanding coding guidelines, and maximizing reimbursements.

Module 6: Reporting and Analytics: Utilizing eClinicalWorks' reporting tools for practice management and improvement.

Module 7: Troubleshooting Common Issues: Addressing frequent problems and finding effective solutions.

Conclusion: Continuing your eClinicalWorks journey and maximizing long-term success.

eClinicalWorks Mastery: A Practical Guide

Introduction: Understanding the eClinicalWorks Ecosystem

eClinicalWorks is a powerful Electronic Health Record (EHR) and Practice Management (PM) system, but its complexity can be daunting for new users. This introduction serves as a foundational layer, setting the stage for your comprehensive understanding of the system. We will explore its key components, their interconnectivity, and the overall architecture. Understanding this framework will make learning subsequent modules significantly easier.

This section will cover:

Core Modules: We'll break down the major components of eClinicalWorks, including the patient portal, scheduling module, EHR charting, billing and coding, and reporting tools. Understanding how each module interacts with others is crucial.

Data Flow: Tracking how patient data flows through the system, from initial registration to billing and reporting, will illuminate the system's logic and improve workflow efficiency.

System Navigation: A brief overview of the user interface, including the main dashboard, menus, and common navigation shortcuts, will provide a foundational level of comfort.

Customization Options: eClinicalWorks offers various customization options to tailor the system to your specific needs. We'll touch upon these options, highlighting their importance in optimizing workflow.

Technical Support Resources: We'll provide an overview of available resources such as help documentation, online forums, and support channels provided by eClinicalWorks.

Module 1: Navigating the eClinicalWorks Interface

Mastering the eClinicalWorks interface is paramount for efficiency. This module focuses on the practical aspects of using the software, providing step-by-step guidance and practical tips.

Dashboard Overview: We'll explore the key elements of the eClinicalWorks dashboard, including customizable widgets, quick access tools, and important notifications.

Menu Navigation: Understanding the different menus and sub-menus is crucial for efficient navigation. We'll provide a structured approach to exploring the various options.

Keyboard Shortcuts: Learning keyboard shortcuts can dramatically accelerate your workflow. We'll introduce time-saving shortcuts for common tasks.

Search Functionality: Efficiently locating patients, appointments, and documents is critical. We will delve into the nuances of eClinicalWorks' search capabilities.

Customizing Your View: eClinicalWorks offers personalization options; this section will guide you in tailoring the interface to your specific preferences and needs.

Module 2: Efficient Patient Management in eClinicalWorks

Efficient patient management is the cornerstone of a smoothly running practice. This module covers adding, updating, and managing patient records within eClinicalWorks.

Adding New Patients: A step-by-step guide on accurately entering patient demographics, insurance information, and medical history.

Updating Existing Patient Records: Modifying patient information, handling address changes, and updating insurance details efficiently and accurately.

Patient Search and Retrieval: Locating specific patients quickly and easily using various search criteria.

Managing Patient Allergies and Medications: Accurately recording and managing patient allergies and current medications for improved patient safety.

Patient Communication Tools: Utilizing eClinicalWorks' communication tools, such as secure messaging and appointment reminders, to enhance patient engagement.

Module 3: Appointment Scheduling & Management

Optimizing appointment scheduling directly impacts practice efficiency and patient satisfaction.

Scheduling Appointments: Adding new appointments, adjusting existing appointments, and managing appointment types.

Managing Appointment Conflicts: Resolving scheduling conflicts and ensuring efficient utilization of provider time.

Appointment Reminders: Utilizing automated appointment reminders to reduce no-shows and improve patient attendance.

Waitlist Management: Efficiently managing patients on the waitlist and assigning appointments as they become available.

Generating Appointment Reports: Using eClinicalWorks' reporting tools to analyze appointment data and identify areas for improvement.

Module 4: Electronic Health Records (EHR) Documentation

Accurate and efficient documentation is crucial for patient care and regulatory compliance.

Charting Basics: Understanding the different charting options and navigating the EHR interface.

Using Templates: Leveraging templates to streamline the documentation process and ensure consistency.

Progress Notes: Writing clear, concise, and accurate progress notes that reflect the patient's condition and treatment plan.

Medication Management: Documenting medications, allergies, and reactions accurately.

Compliance and Regulatory Standards: Ensuring documentation meets all applicable regulatory standards.

Module 5: Billing and Coding in eClinicalWorks

Efficient billing and coding processes are essential for maximizing revenue and maintaining financial health.

Understanding CPT and ICD Codes: A comprehensive overview of CPT and ICD coding guidelines.

Entering Charges and Payments: Accurately entering charges, payments, and adjustments.

Generating Claims: Submitting clean claims electronically to ensure timely reimbursements.

Managing Accounts Receivable: Tracking outstanding payments and following up on delinquent accounts.

Running Reports: Utilizing reporting tools to monitor billing performance and identify areas for improvement.

Module 6: Reporting and Analytics

eClinicalWorks offers robust reporting tools to provide valuable insights into practice performance.

Accessing and Navigating Reports: A guide to accessing and navigating the different reporting options within eClinicalWorks.

Interpreting Key Metrics: Understanding and interpreting key performance indicators (KPIs) such as patient volume, appointment no-shows, and revenue cycle metrics.

Generating Custom Reports: Creating custom reports to track specific data points and identify areas for improvement.

Using Reports for Practice Improvement: Utilizing report data to identify trends, improve workflows, and enhance practice efficiency.

Exporting Reports: Exporting reports in various formats for analysis and sharing with other stakeholders.

Module 7: Troubleshooting Common Issues

This module addresses common eClinicalWorks problems and provides practical solutions.

Login Issues: Troubleshooting common login problems, such as password resets and account lockouts.

System Errors: Addressing common system errors and identifying potential solutions.

Data Entry Issues: Resolving problems related to data entry and ensuring data accuracy.

Reporting Problems: Troubleshooting problems related to generating and accessing reports.

Technical Support Resources: Connecting users to available technical support resources and documentation.

Conclusion: Continuing Your eClinicalWorks Journey

This concluding section emphasizes continuous learning and improvement in utilizing eClinicalWorks. It will include resources for staying updated on new features and best practices.

FAQs

1. What is the prerequisite for this ebook? Basic computer skills are sufficient. No prior eClinicalWorks experience is required.
2. Is this ebook suitable for all eClinicalWorks versions? While the core principles remain consistent, specific interface elements may vary slightly depending on the version.
3. How long will it take to complete this ebook? The time commitment varies depending on individual learning speed and prior experience, but plan for several hours of focused study.
4. What kind of support is offered? While direct support isn't included, the ebook provides extensive troubleshooting guidance and links to eClinicalWorks support resources.
5. Can I download this ebook on my tablet? Yes, it's designed to be compatible with various devices.
6. Are there exercises included? While not formal exercises, the modules include practical examples and scenarios to reinforce learning.
7. What if I get stuck? The ebook includes a dedicated troubleshooting section and links to external support.
8. Is this ebook only for doctors? No, this ebook is useful for all healthcare professionals using eClinicalWorks, including nurses, medical assistants, and administrative staff.
9. What if the eClinicalWorks system updates? The core principles remain the same, but we recommend checking eClinicalWorks' official documentation for the latest updates.

Related Articles:

1. eClinicalWorks Scheduling Best Practices: Optimizing appointment scheduling for improved efficiency.
2. Mastering eClinicalWorks Patient Portal: Effectively utilizing the patient portal for enhanced communication.
3. eClinicalWorks EHR Documentation Tips and Tricks: Streamlining EHR documentation for accuracy and efficiency.
4. Improving eClinicalWorks Billing and Coding Workflow: Maximizing reimbursements through efficient billing processes.
5. Understanding eClinicalWorks Reporting Features: Leveraging reports for practice management and performance analysis.
6. Troubleshooting Common eClinicalWorks Errors: Addressing frequent technical issues and finding effective solutions.
7. eClinicalWorks Integration with Other Healthcare Systems: Exploring seamless data exchange with other platforms.
8. Security Best Practices for eClinicalWorks: Protecting patient data and maintaining compliance.
9. eClinicalWorks Training for New Employees: Onboarding new staff efficiently using the eClinicalWorks system.

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Friedberg, 2013-10-09 This report presents the results of a series of surveys and semistructured interviews intended to identify and characterize determinants of physician professional satisfaction.

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eclinicalworks training modules: *Informatics and Nursing* Jeanne Sewell, 2018-09-06

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Edmunds, Christopher Hass, Erin Holve, 2019-01-17 This unique collection synthesizes insights and evidence from innovators in consumer informatics and highlights the technical, behavioral, social, and policy issues driving digital health today and in the foreseeable future. Consumer Informatics and Digital Health presents the fundamentals of mobile health, reviews the evidence for consumer technology as a driver of health behavior change, and examines user experience and real-world technology design challenges and successes. Additionally, it identifies key considerations for successfully engaging consumers in their own care, considers the ethics of using personal health information in research, and outlines implications for health system redesign. The editors' integrative systems approach heralds a future of technological advances tempered by best practices drawn from today's critical policy goals of patient engagement, community health promotion, and health equity. Here's the inside view of consumer health informatics and key digital fields that students and professionals will find inspiring, informative, and thought-provoking. Included among the topics: • Healthcare social media for consumer informatics • Understanding usability, accessibility, and human-centered design principles • Understanding the fundamentals of design for motivation and behavior change • Digital tools for parents: innovations in pediatric urgent care • Behavioral medicine and informatics in the cancer community • Content strategy: writing for health

consumers on the web • Open science and the future of data analytics • Digital approaches to engage consumers in value-based purchasing Consumer Informatics and Digital Health takes an expansive view of the fields influencing consumer informatics and offers practical case-based guidance for a broad range of audiences, including students, educators, researchers, journalists, and policymakers interested in biomedical informatics, mobile health, information science, and population health. It has as much to offer readers in clinical fields such as medicine, nursing, and psychology as it does to those engaged in digital pursuits.

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eclinicalworks training modules: *Intelligent Decision Support Systems—A Journey to Smarter Healthcare* Smaranda Belciug, Florin Gorunescu, 2019-03-20 The goal of this book is to provide, in a friendly and refreshing manner, both theoretical concepts and practical techniques for the important and exciting field of Artificial Intelligence that can be directly applied to real-world healthcare problems. Healthcare - the final frontier. Lately, it seems like Pandora opened the box and evil was released into the world. Fortunately, there was one thing left in the box: hope. In recent decades, hope has been increasingly represented by Intelligent Decision Support Systems. Their continuing mission: to explore strange new diseases, to seek out new treatments and drugs, and to intelligently manage healthcare resources and patients. Hence, this book is designed for all those who wish to learn how to explore, analyze and find new solutions for the most challenging domain of all time: healthcare.

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information is important both in assessing the causal nature of the observed associations and in establishing evidence-based recommendations concerning the minimal levels of daily physical activity needed to maintain good health.

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Informatics: Reengineering Clinical Workflow for More Efficient and Safer Care enables readers to develop a deeper understanding of clinical workflows and how these can potentially be modified to facilitate greater efficiency and safety in care provision, providing a valuable resource for both biomedical and health informatics professionals and trainees.

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study) for each concept. In recent years, SPC has been proven effective in improving the quality of health care, just as it has in other service industries and in manufacturing.

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future. It draws from proprietary research and public information, along with interviews with over one hundred and fifty executives in leading health systems such as Cleveland Clinic, Partners, Mayo, Kaiser, and Intermountain as well as numerous technology and retail providers. The authors explore the important role of technology and that of EHR systems, digital health innovators, and big tech firms in the ongoing digital transformation of healthcare. Importantly, the book draws on the accelerated learnings of the healthcare sector during the COVID-19 pandemic in their digital transformation efforts to adopt telehealth and virtual care models. Features of this book: Provides an understanding of the current state of digital transformation and the factors influencing the ongoing transformation of the healthcare sector. Includes interviews with executives from leading health systems. Describes the important role of emerging technologies; EHR systems, digital health innovators, and more. Includes case studies from innovative health organizations. Provides a set of templates and frameworks for developing and implementing a digital roadmap. Based on best practices from real-life examples, the book is a guidebook that provides a set of templates and frameworks for digital transformation practitioners in healthcare.

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research program at Massachusetts General Hospital and a professor at Harvard Medical School.
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